



## **Request for Proposals for Ecologically Sensitive Land Care Services**

RFP No. 2020-GA-01

**Massachusetts Technology Collaborative  
Facilities Department  
75 North Drive  
Westborough, MA 01581-3340  
<http://www.masstech.org>**

<b>Procurement Team Leader:</b>	<b>Mauricio Ramirez</b>
<b>RFP Issued:</b>	<b>January 28, 2020</b>
<b>Site Visits by Appointment:</b>	<b>February 10 Through February 21, 2020</b>
<b>Questions Due:</b>	<b>February 25, 2020</b>
<b>Answers to Questions Posted:</b>	<b>February 28, 2020</b>
<b>Responses Due:</b>	<b>March 11, 2020</b>
<b>Notification of Award:</b>	<b>March 23, 2020</b>

## 1. INTRODUCTION

Massachusetts Technology Collaborative is issuing this Request for Proposals for Ecologically Sensitive Land Care Services (RFP No. 2020-GA-01) to solicit responses from qualified contractors with experience in Ecologically Sensitive Land Care Services.

Respondents will be competing against each other for selection to provide the services set forth herein (the "Services"). The submissions of all Respondent firms shall be compared and evaluated pursuant to the evaluation criteria set forth in this RFP, and a single Respondent shall be selected

Mass Tech Collaborative will enter into a *Facilities Services Agreement and Statement of Work* with selected Applicant containing certain standard provisions (the "Agreement"), located [HERE](#).

Mass Tech Collaborative reserves the right to amend the Agreement at any time prior to execution. Applicants should review the Agreement as they are required to specify any exceptions to the Agreement and to make any suggested counterproposal in their Application. **A failure to specify exceptions and/or counterproposals will be deemed an acceptance of the Agreement's general terms and conditions, and no subsequent negotiation of such provisions shall be permitted.**

## 2. SERVICES REQUIRED

### 2.1 General Information

MassTech is seeking professional land care services for its campus, a 36 acre parcel of land in Westborough, Massachusetts (the "Campus") (Please see Attachment D – Map of MassTech Campus). The annual landscaping season typically runs from April 1 to November 30. The selected contractor will provide services commencing on or about April 1, 2020. Respondents will provide bids for the 2020, 2021 and 2022 seasons. Renewal of the contract for the 2021 and 2022 seasons will be dependent on MassTech's satisfaction with the services provided during the prior season. The successful contractor will be required to provide all materials and equipment, and perform the services as provided in Section 2.2 of this RFP and Attachment E – Land Care Specifications.

### 2.2 Scope of Services

#### 2.2.1 Spring Land Care Activities

##### Organic Land Care Reference and Standards

The Contractor is required to comply with applicable requirements of *Standards for Organic Land*

*Care – Practices for Design and Maintenance of Ecological Landscapes*, Sixth Edition, January 2017 published by the Northeast Organic Farming Association ("NOFA"), as may be updated or revised from time to time by NOFA. The Sixth Edition of the NOFA standards can be viewed and downloaded on the NOFA website at <http://www.organiclandcare.net/accreditation/standards>. Where the NOFA standards conflict with other specified requirements in this RFP, the most restrictive requirements shall govern unless otherwise approved by MassTech. Exceptions to the NOFA standards shall be granted on a case-by-case basis at MassTech's sole discretion where a valid

ecologically-based alternative solution is proposed or in the case of an “emergency non-organic rescue treatment”, as defined by the NOFA standards, is necessary.

#### Integrated Pest Management

Integrated Pest Management (“IPM”) shall be the standard operating procedure for the landscape maintenance program at MassTech. This strategy includes implementing the Key Pest – Key Plant concept: most plants have only one or two pests that attack them, and the pests emerge based on accumulated Growing Degree Days. Monitoring pest emergence and threshold populations is a decision-making tool for the landscape manager. Once an infestation is discovered, IPM principles suggest using biorational treatments as a first response (e.g., horticultural oil for Hemlock Woolly Adelgid, or B.T., *Bacillus thuringiensis*, for early stage lepidopteron pests, such as Cankerworms, Eastern Tent Caterpillars, and Forest Tent Caterpillars).

The Contractor is required to provide regular monitoring for possible pest emergence, and notify MassTech of any observed infestations. For any observed infestations, the Contractor shall provide MassTech with a proposal for IPM-based treatment options, subject to additional cost as mutually agreed by MassTech and Contractor.

#### Spring Cleanup

During the spring cleanup, any remaining leaf litter, branches, similar organic debris from the prior season shall be removed from plants beds, and hardened surfaces (walks, parking lots, building foundations) and moved to the on- site compost area.

All non-organic litter which has blown in or been errantly deposited on the turf, planting bed areas, parking lots and other areas surrounding MassTech buildings shall be removed to a MassTech-designated waste disposal dumpster.

Pruning procedures and timing shall always be reviewed with MassTech staff before proceeding. Shrubs shall be pruned to preserve and/or to promote the natural character of the specified plant.

Pruning shall be done with clean, sharp tools. Cuts shall be made flush, leaving no stubs. No tree paint shall be used. Dead wood, suckers and broken and badly bruised branches shall be removed.

All winter damage in ornamental shrubs and small trees shall be pruned. In small trees, deadwood and winter damage, from ground up to 10 feet, shall be pruned. The under-story of any small trees overhanging walkways shall be pruned to allow for a 10’ clear passage underneath over-hanging branches.

All plant beds shall be edged and weeded. Edging debris shall be removed to the on-site compost area, designated by MassTech.

### Spring - Application of Soil Amendments

All actively managed turf and plant beds shall receive a spring application of the following soil amendments: Pellitized, calcitic limestone; K-Mag a/k/a SUL\_Po-Mag (K-MgS04), and Bone Meal upon approval by Mass Tech.

All turf areas shall receive an application, in early-to-mid April, of Corn Gluten Meal, at a rate of 10 pounds per 1,000 square feet upon approval by MassTech. This Corn Gluten Meal product shall be equivalent to the product manufactured by Blue Seal Feeds, of Bow, NH.

### Mulching

Mulch shall be applied to all existing plant beds and mulched areas, as follows:

<b>Plant Style</b>	<b>Application</b>	<b>Mulch Depth, in</b>
Tree	Saucer	3 inches
Shrub	Saucer or Bed	3 inches
Ground Cover	Bed	1 ½ to 2 inches

Mulch should not be mounded against the stems or root flares of trees. All existing mulch covering any of the stems or root flares of trees is to be removed.

Total quantity of mulch to be applied to existing beds should be 35 cubic yards unless otherwise approved by MassTech.

Mulch shall be a 100% fine shredded pine bark, of uniform size and free from rot, leaves, twigs, debris, stones, or any material harmful to plant growth. Bark shall have been shredded and stockpiled no less than two months and no more than two years before use.

Alternative to bark mulch is compost-based mulch, which will be accepted only if appearance and content is approved by MassTech. MassTech may ask Contractor, at its sole expense, to provide test results to ensure mulch is free of noxious chemicals, inorganic/non-organic materials, and other additives and has a certain organic content and composition.

The contractor for the 2020 season will be required to remove all existing mulch before putting down new mulch. This requirement is only for the 2020 season.

### Spring - Deadwood Removal

Springtime tree care activities include the deadwood removal from trees in actively managed Zone 1 turf areas. These trees include, but are not limited to:

- The trees that line North Drive;
- The large oak tree adjacent to the Kariotis Center parking lot;
- The beech tree adjacent to the Auditorium;
- The blue spruce trees in front of the Innovation Center; and

- The various ornamental fruit trees on campus.

The price for Deadwood removal shall include 8 man hours and a bucket truck trimming for trees on the MassTech property.

### *2.2.2 On-Going Land care Activities*

#### Ongoing Maintenance

On an ongoing/bi-weekly basis, the Contractor shall:

- Remove non-organic litter and waste to a MassTech-designated waste disposal dumpster.
- Edge and weed planting beds throughout the maintenance season, and remove organic waste to the on-site compost area.
- Provide regular monitoring for possible pest emergence, and notify MassTech of any observed infestations.

#### General Turf Care - Mowing

General rules for care of MassTech turf area include:

- Grass clippings shall remain in place on mowed turf.
- No more than 1/3 of the total grass height shall be removed at a single mowing.
- Equipment used for mowing turf shall be low emission 4-stroke gasoline machines with catalytic exhaust systems or equivalent, with mulching blades if possible.
- Mowing blades shall be maintained in a sharpened condition; MassTech reserves the right to inspect machinery to comply with these rules.

MassTech turf areas are split into two zones. **Zone 1** is the more highly maintained turf area. Zone 1 areas shall be mowed approximately every 5-7 days (depending on the time of the season) to a height of 3"- 3-1/2". Zone 1 area shall be cut 18 times per mowing season unless otherwise approved by MassTech.

**Zone 2** is the lesser maintained turf area. Zone 2 areas shall be mowed approximately every 10-12 days; the mowing height for these areas shall be at least 4 inches. Zone 2 areas shall be cut 8 times per mowing season unless otherwise approved by MassTech.

#### General Turf Care - Aeration

MassTech may decide to perform core aeration to turf areas in portions of Zone 1 and Zone 2. The process shall consist of a mechanical core aeration performed in the late summer – early fall timeframe, with approval from MassTech. MassTech and Contractor will meet annually on site to review MassTech's aeration requirements and charges for aeration services shall be based on Contractor's Unit Pricing. Contractor will provide a fixed fee price for aeration of turf areas in Zone 1 and Zone 2. If mutually agreed upon scope and price of aeration services is less than the fixed price amount, MassTech will receive a credit for the difference.

### 2.2.3 Fall Land care Activities

#### Cleanup

In advance of the winter season, the Contractor shall:

- To the extent practical, mulch in place, with lawnmowers equipped with mulching blades, fallen leaves on turf areas.
- Autumn leaf litter on turf areas shall be monitored and, when necessary, excessive leaf litter shall be removed with other organic debris to the on-site compost area.
- For non-turf areas (such as parking lots, planting beds, roadways and walkways) leaves and other organic debris shall be removed to the on-site compost area.
- Fall cleanup will involve multiple trips to the campus to complete.

#### Fall Application of Soil Amendments

Some or all of the turf areas in Zones 1 and 2 and plant beds may be chosen to receive a fall application of the following soil amendments: Pellitized, calcitic limestone; K-Mag a/k/a SUL\_Po-Mag (K-MgSO<sub>4</sub>), and Bone Meal. The soil amendments shall only be applied after reviewing the turf areas with the facilities manager or his representative.

Some or all of the turf areas in Zones 1 and 2 shall receive an application, in mid-October, of Corn Gluten Meal, at a rate of 10 pounds per 1,000 square feet. The application shall only be applied after reviewing the turf areas with the facilities manager or his representative. This Corn Gluten Meal product shall be equivalent to the product manufactured by Blue Seal Feeds, of Bow, NH.

### 2.2.4 Tree Care Activities

Periodically, MassTech may require arborist services for trees damaged through natural events, such as windstorms. MassTech shall notify the contractor of the need for services as circumstances warrant (typically following a storm event). In the proposal, Respondents shall include the name of a Certified Arborist, either on staff or as a sub-contractor, responsible for any tree trimming or tree removal. Respondents should also include the hourly wage rate for the Arborist to be charged for tree maintenance work (please see Attachment C – Bid Form.)

## **3 EVALUATION PROCESS AND CRITERIA**

### **3.1 Process**

The Mass Tech Collaborative shall evaluate each Application that is properly submitted. As part of the selection process, Mass Tech Collaborative may invite finalists to answer questions regarding their Application in person or in writing. In its sole discretion, Mass Tech Collaborative may also choose to enter into a negotiation period with one or more finalist Applicant(s) and then ask the Applicant(s) to submit a best and final offer.

### **3.2 Criteria**

Selection of an Applicant to provide the services sought herein may be based on criteria that include but are not limited to:

- The ability to respond to and meet the guidelines and conditions set forth in this RFP;
- Demonstrated capacity, facilities and organizational structure to perform the type of services sought;
- Qualifications and experience of Respondent and key personnel;
- Demonstrated knowledge of the subject area;
- Experience in providing similar services to other clients;
- Record of performance with other clients; and
- Reasonableness of budget and project plan.

The order of these factors does not generally denote relative importance. The Mass Tech Collaborative reserves the right to consider such other relevant factors as it deems appropriate in order to obtain the "best value". Lack of Debarment status by either the state or federal government is also required.

## 4 APPLICATION PROCESS

### 4.1 Application and Submission Instructions

Applicants are cautioned to read this RFP carefully and to conform to its requirements. Failure to comply with the requirements of this RFP may serve as grounds for rejection of an Application.

- a. All Applications must be submitted in writing, in Microsoft Word format, on 8 ½ x 11 paper (including all Required Submissions, see below), with one (1) unbound original; and 3 bound copies (no three ring binders); and one electronic version thereof.
- b. Required Submissions- All Applications must include the items listed below:
  - Application Cover Sheet (Attachment A)
  - Application, which shall include:
    - A description of the firm responding to the RFP (including descriptions of proposed subcontractors, if any) and the firm's qualifications to perform the Services.
    - The proposed approach to providing the Services. Additionally, Applicants are invited to propose alternative(s) which provide substantially better or more cost-effective performance than achievable under the stated RFP scope of services.
    - Provide the total not-to-exceed costs for providing the Services based on projected hours, proposed hourly rates, and any other appropriate costs. List additional fees, overhead charges, or reimbursable expenses, if any. As a general policy, the Mass Tech Collaborative does not pay mark-ups on reimbursables or out-of-pocket expenses. The Mass Tech Collaborative also does not pay for word processing, overtime or meals. For travel costs, the Mass Tech Collaborative pays the IRS rate per mile.
    - Three references for work previously performed by the Applicant that is substantially similar to the Services. References should include a contact person, address and phone number.
  - Authorized Application Signature and Acceptance Form (Attachment B). **By executing the Authorized Applicant's Signature and Acceptance Form and**

**submitting a response to this RFP, Applicants certify that they (1) are in compliance with the terms, conditions and specifications contained in this RFP, (2) acknowledge and understand the procedures for handling materials submitted to the Mass Tech Collaborative as set forth in subsection d. below, (3) agree to be bound by those procedures, and (4) agree that the Mass Tech Collaborative shall not be liable under any circumstances for the disclosure of any materials submitted to the Mass Tech Collaborative pursuant to this RFP or upon the Applicant's selection.**

- Exceptions to the *Facilities Services Agreement and Statement of Work*, located [HERE](#), if any, should be accompanied by counterproposals.

c. Applications **must** be delivered as follows:

**Hardcopy applications must be submitted to-**

RFP No. 2020-GA-01  
Massachusetts Technology Collaborative  
75 North Drive  
Westborough, MA 01581

**With the electronic version submitted to-**

proposals@masstech.org (please include the RFP number in the subject heading).

d. Any and all responses, Applications, data, materials, information and documentation submitted to Mass Tech Collaborative in response to this RFP shall become Mass Tech Collaborative's property and shall be subject to public disclosure. As a public entity, the Mass Tech Collaborative is subject to the Massachusetts Public Records Law (set forth at Massachusetts General Laws Chapter 66). There are very limited and narrow exceptions to disclosure under the Public Records Law. If an Applicant wishes to have the Mass Tech Collaborative treat certain information or documentation as confidential, the Applicant must submit a written request to the Mass Tech Collaborative's General Counsel's office no later than 5:00 p.m. fourteen (14) business days prior to the required date of Application submission set forth in Section 4.2 below. The request must precisely identify the information and/or documentation that is the subject of the request and provide a detailed explanation supporting the application of the statutory exemption(s) from the public records cited by the Applicant. The General Counsel will issue a written determination within ten (10) business days of receipt of the written request. If the General Counsel approves the request, the Applicant shall clearly label the relevant information and/or documentation as "**CONFIDENTIAL**" in the Application and **shall only include the confidential material in the hard copy of the Application**. Any statements in an Application reserving any confidentiality or privacy rights that is inconsistent with these requirements and procedures will be disregarded.



## 4.2 Application Timeframe

The application process will proceed according to the following schedule. The target dates are subject to change. Therefore, Applicants are encouraged to check Mass Tech Collaborative's website frequently for updates to the schedule.

<b>Task</b>	<b>Date:</b>
RFP Released	January 28, 2020
Site Visits, by Appointment Only	February 10 - 21, 2020
Questions Due	<b>February 25, 2020 @ 5 PM EST</b>
Question and Answer File Posted	<b>February 28, 2020 @ 5 PM EST</b>
Applications Due	<b>March 11, 2020 @ 3 PM EST</b>
Notification of Award	March 23, 2020

## 4.3 Questions

Questions regarding this RFP must be submitted by electronic mail to [proposals@masstech.org](mailto:proposals@masstech.org) with the following Subject Line: "Questions – RFP No. 2020-GA-01". All questions must be received by 5:00 p.m. EST on February 25, 2020. Responses to all questions received will be posted on or before 5:00 p.m. on February 28, 2020 to Mass Tech Collaborative and Comm-Buys website(s).

## 4.4 Site Visits

Site visits are recommended from February 10 through February 21, 2020. All potential Applicants interested in participating in site visits must contact Mass Tech Collaborative in advance to request a site visit day and time. To schedule a visit, please email Mauricio Ramirez at [proposals@masstech.org](mailto:proposals@masstech.org). Mass Tech Collaborative will post summary responses to procedural questions and issues addressed at visits, if any, on the Mass Tech Collaborative's and the CommBuys websites.

## 5.0 GENERAL CONDITIONS

### 5.1 General Information

- a) If an Application fails to meet any material terms, conditions, requirements or procedures, it may be deemed unresponsive and disqualified. The Mass Tech Collaborative reserves the right to waive omissions or irregularities that it determines to be not material.
- b) This RFP, as may be amended from time to time by Mass Tech Collaborative, does not commit Mass Tech Collaborative to select any firm(s), award any contracts for services pursuant to this RFP, or pay any costs incurred in responding to this RFP. Mass Tech Collaborative reserves the right, in its sole discretion, to withdraw the RFP, to engage in preliminary discussions with prospective Applicants, to accept or reject any or all Applications received, to request supplemental or clarifying information, to negotiate with any or all qualified Applicants, and to request modifications to Applications in accordance with negotiations, all to the same extent as if this were a Request for Information.
- c) On matters related solely to this RFP that arise prior to an award decision by the Mass Tech Collaborative, Applicants shall limit communications with the Mass Tech Collaborative to the Procurement Team Leader and such other individuals as the Mass Tech Collaborative may designate from time to time. No other Mass Tech Collaborative employee or representative is

authorized to provide any information or respond to any questions or inquiries concerning this RFP. Applicants may contact the Procurement Team Leader for this RFP in the event this RFP is incomplete.

- d) The Mass Tech Collaborative may provide reasonable accommodations, including the provision of materials in an alternative format, for Applicants with disabilities or other hardships. Applicants requiring accommodations shall submit requests in writing, with supporting documentation justifying the accommodations, to the Procurement Team Leader. The Mass Tech Collaborative reserves the right to grant or reject any request for accommodations.
- e) Applicant's Application shall be treated by the Mass Tech Collaborative as an accurate statement of Applicant's capabilities and experience. Should any statement asserted by Applicant prove to be inaccurate or inconsistent with the foregoing, such inaccuracy or inconsistency shall constitute sufficient cause for Mass Tech Collaborative in its sole discretion to reject the Application and/or terminate of any resulting Agreement.
- f) Costs that are not specifically identified in the Applicant's response and/or not specifically accepted by Mass Tech Collaborative as part of the Agreement will not be compensated under any contract awarded pursuant to this RFP.
- g) Mass Tech Collaborative's prior approval is required for any subcontracted services under any Agreement entered into as a result of this RFP. The selected Applicant will take all appropriate steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used when possible. The selected Applicant is responsible for the satisfactory performance and adequate oversight of its subcontractors. Subcontractors are required to meet the same requirements and are held to the same reimbursable cost standards as the selected Applicant.
- h) Submitted responses must be valid in all respects for a minimum period of sixty (60) days after the deadline for submission.

## **5.2 Posting of Modifications/Addenda to RFP**

This RFP has been distributed electronically using the Mass Tech Collaborative and COMMBUYS websites. If the Mass Tech Collaborative determines that it is necessary to revise any part of this RFP, or if additional data is necessary to clarify any of its provisions, an addendum will be posted to the websites. It is the responsibility of each potential Applicant to check the Mass Tech Collaborative, MBI and COMMBUYS websites for any addenda or modifications to the RFP. The Mass Tech Collaborative accepts no liability and will provide no accommodation to Applicants who submit a response based on an out-of-date RFP.

**Attachment A**  
**Application Cover Sheet**

Name of Respondent			
Mailing Address	City/Town	State	Zip Code
Telephone	Fax	Web Address	
Primary Contact for Clarification		Primary Contact E-mail Address	
Authorized Signatory		Authorized Signatory E-mail Address	
Legal Status/Jurisdiction (e.g., a Massachusetts Corporation, LLC, LLP, etc.)		Respondents DUNS No.	

**Attachment B**  
**Massachusetts Technology Collaborative**  
**Authorized Applicant's Signature and Acceptance Form**

The undersigned is a duly authorized representative of the Applicant listed below. The Applicant has read and understands the RFP requirements. The Applicant acknowledges that all of the terms and conditions of the RFP are mandatory, and that Applicant's response is compliant with such requirements. The Applicant specifically acknowledges the application of the procedures regarding disclosure of sensitive information as set forth in Section 4.1 (d) of the RFP, and specifically agrees that it shall be bound by those procedures.

The Applicant understands that, if selected by the Mass Tech Collaborative, the Applicant and the Mass Tech Collaborative will execute an [Agreement](#) specifying the mutual requirements of participation. The undersigned has either (*please check one*):

- specified exceptions and counter-proposals to the terms and conditions of the Agreement; or
- agrees to the terms and conditions set forth therein;

The undersigned acknowledges and agrees that the failure to submit exceptions and counter-proposals with this response shall be deemed a waiver, and the Agreement shall not be subject to further negotiation.

Applicant agrees that the entire bid response will remain valid for sixty (60) days from receipt by the Mass Tech Collaborative.

I certify that Applicant is in compliance with all corporate filing requirements and State tax laws.

I further certify that the statements made in this response to the RFP, including all attachments and exhibits, are true and correct to the best of my knowledge.

Applicant: \_\_\_\_\_  
(Printed Name of Applicant)

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Attachment C**  
**Bid Form**

**Point-of Contact:**

**Firm Name:**

**Address:**

**Phone:**

**Email:**

<b>Major Task</b>	<b>2020 Price</b>	<b>2021 Price</b>	<b>2022 Price</b>
<b>Spring Landcare Activities:</b>			
Cleanup	\$ -	\$ -	\$ -
Pruning	\$ -	\$ -	\$ -
Spring Application of Soil Amendments	\$ -	\$ -	\$ -
Mulching	\$ -	\$ -	\$ -
Deadwood Removal	\$ -	\$ -	\$ -
<b>On-Going Landcare Activities:</b>			
Ongoing Maintenance	\$ -	\$ -	\$ -
General Turf Care - Mowing	\$ -	\$ -	\$ -
Zone 1 = 18 Mowings	\$ -	\$ -	\$ -
Zone 2 = 8 Mowings	\$ -	\$ -	\$ -
Core Aeration Zone 1*	\$ -	\$ -	\$ -
Core Aeration Zone 2*	\$ -	\$ -	\$ -
<b>Fall Landcare Activities:</b>			
Cleanup	\$ -	\$ -	\$ -
Fall Application of Soil Amendments	\$ -	\$ -	\$ -
<b>Total Lump Sum Bid</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Contractor will provide a fixed fee price for aeration of turf areas in Zone 1 and Zone 2. If mutually agreed upon scope and price of aeration services is less than the fixed price amount, MassTech will receive a credit for the difference.

**Rates/Unit Pricing**

Please add rows and/or amend position title to identify personnel and associated rates. Please note rates are listed here hourly.

<b>Position</b>	<b>Hourly Rate 2020</b>	<b>Hourly Rate 2021</b>	<b>Hourly Rate 2022</b>
	\$	\$	\$
Arborist:	\$	\$	\$
	\$	\$	\$

Field Laborer:	\$	\$	\$
Tree work Laborer:	\$	\$	\$
	\$	\$	\$
Other:(please Specify)	\$	\$	\$

Bucket Truck cost per hour: \$\_\_\_\_\_ (please specify any minimum)

Additional Mowing of Zone 1 \$\_\_\_\_\_ per mow

Additional Mowing of Zone 2 \$\_\_\_\_\_ per mow

Mulch and soil amendment prices listed below are for the 2020 landscaping season.

Please add rows and/or amend products, as necessary.

Products	Unit of Measure (e.g. cubic yard)	Price per Unit	Volume	Installation Cost	Total Price
Mulch		\$ -		\$ -	\$ -
Corn Gluten Meal		\$ -		\$ -	\$ -
Limestone		\$ -		\$ -	\$ -
K-Mag		\$ -		\$ -	\$ -
Bone Meal		\$ -		\$ -	\$ -

Please identify any subcontractors, such as certified arborists:

**Point-Contact:**

**Firm Name:**

**Address:**

**Phone:**

**Email:**

This Bid is made subject to the terms and conditions set forth in RFP No. 2020-GA-01 issued by the Massachusetts Technology Park Corporation.

The undersigned is a duly authorized representative of the Respondent listed below.

Respondent: \_\_\_\_\_  
(Printed Name of Respondent)

By: \_\_\_\_\_  
(Signature of Authorized Representative)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_